Donor Flow

Drive Set Up:

We must understand the need for:

- **Safety**

- **Privacy**

  - Each *station* of the donation process needs to be far enough apart for privacy yet close enough to carefully watch donors.

  - All donors must be respectful of others rights to privacy; invited or not. This means only one person per station!

  - Loud conversation and noise levels can be distractions for both staff and donors.
Step 1 – Student Check In

- What time is your appointment?
- Have you had something to eat?
- Do you have your permission slip?
- Do you have your ID?
- Hand Out Number and direct to MVRBC Check-In

Step 2 – MVRBC Check In

- A clerk verifies identification
- Files permission form
- Obtains personal information like address and phone number
- Issues important paperwork which must remain with student at all times
  - DO NOT BEND/FOLD PAPERWORK

Step 3 – Mini Physical

- Trained collection staff obtain:
  - blood pressure
  - temperature
  - pulse
  - hematocrit/hemoglobin
- This ensures donor safety
- Must Weigh 110 lbs

Step 4 – Computer Questions (QDS)

- Trained collection staff sign the student in on the computer
- Once complete, student stands, remains at table and waits until staff reviews answers
- Responses are printed out on paperwork
  - Touch Screen Computer
  - Also Listen on Headphones

Step 5 – Bag Issuer

- An MVRBC volunteer issues blood bag to student
- If there is a wait time, the package stays with volunteer until student’s name is called
- Students wait in orderly fashion

Step 6 – Hydration Station

- Every student must take a drink of choice
- It can be enjoyed while waiting or on the donation bed
- Drinking plenty prior to donation helps avoid feeling ‘woozy’ and replaces lost fluid quickly

Step 7 – Donation Area

- Life Saving Begins!
- This area is reserved for donors only
- Student Ambassadors can help distract/support (at Charge Nurse’s discretion)
- Donation time varies from person to person

Step 8 – Refreshment Area

- Student Ambassadors can escort donors to the refreshment area
- Relax and enjoy goodies for 10 to 15 minutes
- May depart if feeling well
- Smile knowing we have done something extra special...A TRUE HERO!

Step 9 – Student Check Out

- Sign-Out
- Pass Back to Class